



**FAREHAM** BOROUGH  
COUNCIL

[www.fareham.gov.uk](http://www.fareham.gov.uk)

## **Agenda**

### **Audit and Governance Committee**

**Date:** Monday, 26 November 2012

**Time:** 6.00pm

**Venue:** The Collingwood Room, Civic Offices, Fareham

**Members:** Councillor T G Knight (Chairman)  
Councillor L Keeble (Vice-Chairman)  
Councillors P J Davies  
N R Gregory  
Miss T G Harper  
Mrs K Mandry  
D J Norris

**Deputies:** J M Englefield  
K D Evans  
P W Whittle, JP

**For further information please contact:**  
**Democratic Services, Civic Offices, Fareham, PO16 7AZ**  
**Tel: 01329 236100**  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)

**1. Apologies for Absence**

**2. Minutes**

- \* To confirm as a correct record the minutes of the Audit Committee meeting held on 24 September 2012 (attached - [au-120924-m](#))

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. External Audit Annual Audit Letter**

- \* To consider a report by the Director of Finance and Resources on the External Audit Annual Audit Letter (attached - [au-121126-r05-awa](#)).

**7. Review of Work Programme and Training Needs**

- \* To consider a report by the Director of Finance and Resources to review the current Work Programme and to identify any additional training needs (attached - [au-121126-r11-eha](#)).

**8. Implementation of the Treasury Management Policy and Strategy**

- \* To consider a report by the Director of Finance and Resources on the Implementation of the Treasury Management Policy Statement (attached - [au-121126-r01-cha](#)).

**9. Update to the Local Code of Corporate Governance**

- \* To consider a report by the Director of Regulatory and Democratic Services on an update to the Local Code of Corporate Governance (attached - [au-121126-r04-eha](#)).

**10. Annual Review of Contract Procedure Rules**

- \* To consider a report by the Director of Regulatory and Democratic Services on an annual review of contract procedure rules (attached - [au-121126-r06-eha](#)).

**11. Review of Financial Regulation 16 (Ordering and Paying for Goods and Services)**

- \* To consider a report by the Director of Finance and Resources on the proposed changes to Financial Regulation 16 (attached - [au-121126-r07-eha](#)).

**12. Quarterly Internal Audit Progress Report**

- \* To consider a report by the Director of Finance and Resources on the internal audit work (attached - [au-121126-r08-mwh](#)).

**13. Counter Fraud Strategy Progress Report**

- \* To consider a report by the Director of Finance and Resources on progress of the Corporate Counter Fraud Policy and Strategy (attached – [au-121126-r10-eha](#)).

**14. Overview of Complaints Against the Council**

- \* To consider a report by the Director of Community and Director of Regulatory and Democratic Services and Monitoring Officer, on a review of the Complaints Against the Council (attached – [au-121126-r12-ata](#)).

**15. Exclusion of the Public and Press**

To consider whether it is in the public interest to exclude the public and representatives of the press from the remainder of the meeting in accordance with Section 100A(4) of the Local Government Act 1972, on the grounds that the matters to be dealt with involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.

***Item which may be taken in private***

**16. Counter Fraud Investigation Progress Report**

- \* To consider a report by the Director of Finance and Resources on a review of the Counter Fraud Investigation Progress ([confidential report](#)).

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
Civic Way  
Fareham  
PO16 7AZ

[www.fareham.gov.uk](http://www.fareham.gov.uk)

16 November 2012